



TEXAS FORENSIC SCIENCE COMMISSION

*1700 North Congress Ave., Suite 445
Austin, Texas 78701*

FORENSIC SCIENCE COMMISSION **LICENSING ADVISORY COMMITTEE**

MEETING AGENDA

October 24, 2024, 10:00 AM

Barbara Jordan State Office Building
1601 Congress Avenue
Room 2.034
Austin, Texas 78701

This meeting of the Texas Forensic Science Commission's Licensing Advisory Committee (Committee) will be conducted as a videoconference meeting pursuant to Texas Open Meetings Act, Government Code section 551.127. Members of the Committee and staff may appear remotely. The Committee's officer presiding over the meeting will be present at the physical location set forth in this agenda. Members of the public may attend the meeting in person at the physical location listed above, where they may participate and make public comment. The videoconference will not include an option for the public to make public comments remotely.

During this meeting, the Committee may consider and possibly act on the following items. The Committee may take breaks as necessary. The Committee may meet in closed session on any item listed below, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.

1. Call meeting to order. Roll call for members. Excuse any absent committee members.
2. Review and adoption of minutes from the July 25, 2024 meeting.
3. Administrative update, including number of licenses issued and renewed. Discuss acquisition of new application management program (ALis) including timeframe for implementation. (Associate General Counsel Tomlin/Program Specialist Soward).
4. Elect Chair of Licensing Advisory Committee.
5. Review any outstanding coursework evaluations.
6. Review any outstanding criminal history evaluations and/or licensee conduct reports from licensing applications.
7. Update on development of guidance document for intra/inter-agency proficiency monitoring programs, including discussion of forensic science service provider survey and responses. (Paulson)

8. Discuss and vote on recommendation that the Commission adopt updates to published, required quality standards for employing laboratories of voluntary licensees including, but not limited to, the addition of quality standards for forensic anthropologists and any changes to the requirements chart related to other voluntary licenses.
9. Discuss issue of lack of available accredited firearms experts.
10. Update from the Texas Association of Crime Laboratory Directors.
11. Consider possible agenda items for next quarterly committee meeting.
12. Schedule of future quarterly committee meetings including, but not limited to, scheduled meetings for January 30, 2025, April 10, 2025, July 24, 2025, and October 23, 2025.
13. Hear public comment.
14. Adjourn.

If you have any questions, please contact Leigh Tomlin at (512) 936-0770 or maggie.sowatzka@fsc.texas.gov. Persons with disabilities who plan to attend a Commission meeting and need assistance should contact Maggie Sowatzka no later than (7) business days prior to the meeting so arrangements may be made.